

STATE OF CONNECTICUT
DEPARTMENT OF SOCIAL SERVICES
SBCH PROGRAM - REIMBURSEMENT AND CON
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Bulletin – SBCH Updates

June 9, 2016

The purpose of this bulletin is to provide program updates, key deadlines, and other important information so that districts may adequately prepare for SBCH activities throughout the upcoming school year. The bulletin contains a great deal of information so please read through it entirely.

General Information

- **Evaluations:** After consultation with DSS Medical Policy, guidance is as follows pertaining to billable Psychological, Speech, OT, and PT evaluations:
 - Effective **7/1/2016**, these evaluations do not need to result in ongoing services in an IEP in order to be billed. The IEP, however, must be approved. Parental consent regulations still remain in place. Therefore, if a psychological evaluation is provided and consent is not in place prior to the evaluation, then the evaluation cannot be billed to Medicaid. In turn, if the evaluation is completed but does not result in the student being SPED eligible, the evaluation cannot be claimed through Medicaid. If the student is determined to be SPED eligible and consent is in place but the IEP does not include a service for which an evaluation was conducted, that evaluation may still be billed.
- **Statutory Language:** Many districts are unaware that section 10-76d of the General Statutes states that “In determining Medicaid enrollment status, the planning and placement team shall (A) inquire of the parents or guardians of each such child whether the child is enrolled in or may be eligible for Medicaid.” Please keep this in mind when conducting your initial PPT meetings!
- **Interim Rates:** As stated in SPA 10-018, SBCH interim rates are provisional in nature, pending the completion of a cost reconciliation and cost settlement for that period. The SBCH rates listed on the following page are effective July 1, 2016. Please note the addition of MSI code 70/75 (procedure code H2014, Behavior Modification Services), MSI code 74/79, (procedure code T1019, Personal Care Services) and the removal of MSI code 21 (procedure code 99499, unlisted evaluation).
- **User Guide:** This guide, effective for the 2016-2017 school year, replaces the previously issued SBCH General Information document and SBCH Billing Manual.

Eligibility System

- **Eligibility System:** All districts should routinely be using the HP eligibility system to determine eligible students within their districts. The HP site allows districts to inquire on the status of Medicaid eligibility for students regardless of having parental consent on file. Districts **should not** be using the DSS secure site as the primary means for checking student eligibility. Should a district use the secure site, please be advised that to do so, you must have parental consent on file. Please note that both systems are monitored and proof of consent may be requested at any time based upon secure site use and indicators of consent on the HP upload file.

Random Moment Time Study

- **Screen Changes:** UMass recently distributed an email announcing an improved experience as it pertains to RMTS with instructions and screen shots. Please be sure that district participants are aware of these changes and report any issues immediately to UMass so as to prevent expired or missed moments.
- **RMTS Contacts:** Recently, many changes in contact information have been reported. Moving forward, DSS and UMASS will utilize the attached form “RMTS Coordinator Designee Information” Form. Please be sure that the form is sent to both UMASS and DSS.
- **RMTS Key Tasks/Deadline Dates:** DSS has coordinated with UMass to create the following schedule regarding 2016 school year required tasks:
 - **District Workgroup Updates:** August 5th (this is only for those districts who have changes to their existing workgroups)
 - **District Calendars and Participant Upload Training:** UMass has updated their system and will be hosting webinars to provide training on the new processes and screens. Webinar training dates are:
 - August 10th at 10:00am
 - August 11th at 11:00am
 - August 16th at 1:30pm
 - August 18th @ 9:30am
 - Sign up information for these webinars will be distributed shortly by UMass.
 - **September 7th, 2016 :** Participant lists and calendars must be completed successfully in the UMass system
 - **September 26th, 2016:** New participants in the RMTS will be sent login information via email
 - **October 3rd, 2016:** Start of Q2 Time Study
 - **December 2nd, 2016:** Participant lists for Q3 must be updated successfully in the system
 - **December 27th, 2016:** New participants in the RMTS will be sent login information via email
 - **January 2nd, 2017:** Start of Q3 Time Study
 - **March 3rd, 2017:** Participant lists for Q4 must be updated successfully in the UMass system
 - **March 27th, 2017:** New participants in the RMTS will be sent login information via email
 - **April 3rd, 2017:** Start of Q4 Time Study
- **RMTS User Guide:** Attached you will find the RMTS User Guide for use in the 2016-2017 school year. The guide provides information on all aspects of the RMTS and can serve as a valuable resource for sharing of information regarding the RMTS.

SBCH SPA Update

DSS has been working on the SBCH SPA which proposes the addition of two new services: Behavior Modification (Applied Behavior Analysis) and Personal Care. The addition of 504 plans is also included. **Districts may provide and track services but may not submit claims for services until notification of approval of the SPA is received from CMS. Services may be provided however claims should be held until further direction is provided by DSS.** Information pertaining to MSI codes and rates is included below for informational purposes i.e., program planning/system updates by both the district and any related Medicaid billing vendors. Districts should include these relevant providers in their RMTS participant pools if they intend on submitting claims upon SPA approval.

- **Behavior Modification Services (Applied Behavior Analysis):** Face-to-face service providing redirection and modeling of appropriate behaviors in order to enhance the student's functioning within their home or community. The service involves regularly scheduled interventions with the student and a qualified professional or paraprofessional. "Behavior Analysis" means the design, implementation and evaluation of environmental modifications, using behavioral stimuli and consequences, including the use of direct observation, measurement and functional analysis of the relationship between the environment and behavior, to produce socially significant improvement in human behavior. Services are provided by qualified staff and under the supervision of qualified staff. Behavioral Modification must be listed on the IEP with planned frequency. **Provider qualifications:** Professionals with a M.A. or M.S. degree in psychology, special education, social work or behavior management or professionals who have a current licensure in clinical psychology or current certification as a Board Certified Behavioral Analyst (BCBA), Board Certified Assistant Behavior Analyst (BCaBA) working under the supervision of a BCBA, and Technicians working under the supervision of a BCBA.
 - MSI code (in district) – 70
 - MSI code (out of district) – 75
 - \$10.00 per 15 minutes
 - 8 units (2 hours) per claim (day)
- **Personal Care Assistance Services:** Personal care services consist of physical assistance with activities of daily living (ADLs) or instrumental activities of daily living (IADLs). Personal care services must be authorized by a physician or nurse practitioner in order to be reimbursable under the SBCH Medicaid program and do not include skilled services that only health professionals may perform (e.g. home health aide services). **ADLs include:** (1) mobility- physically assisting a member who has a mobility impairment that prevents unassisted transferring, walking, or use of prescribed durable medical equipment; (2) Assistance with medications or other health-related needs such as physically assisting a member to take medications prescribed by a physician that otherwise would be self-administered; (3) bathing/grooming – physically assisting a member with basic care such as bathing, personal hygiene, and grooming skills; (4) dressing or undressing – physically assisting a member to dress or undress; (5) passive range of motion exercises – physically assisting a member to perform range of motion exercises; (6) eating – physically assisting a member to eat which may include tube feeding and special nutritional and dietary needs; and (7) toileting – physically assisting a member with bowel and bladder needs.
 - MSI code (in district) – 74
 - MSI code (out of district) – 79
 - \$2.10 per 15 minutes
 - 32 units (8 hours) per claim (day)
- **Section 504 plans:** Districts **may not** submit claims for services under 504 plans until notification of the SPA approval is received from CMS. Parental consent regulations currently in place for IEP prescribed services are also in place for 504 plans. **Services may be provided however claims should be held until further direction is provided by DSS.**

Statistical Data Collection Schedule

Below is the schedule for the 2016-2017 school year as it pertains to Statistical Collection Dates. Email reminders will be sent out requesting this data with the template.

<u>School Year</u>	<u>Notice of Written Request</u>	<u>Request Data for Date of</u>	<u>Request Due Date</u>
2016-2017	6/21/16	7/5/16	8/5/16
	9/19/16	10/3/16	11/4/16
	12/20/16	1/3/17	2/3/17
	3/20/17	4/3/17	5/1/17

Districts may elect to use the average of the three prior quarters statistical data for the July 5, 2016 collection date. District that want to use this option should email DSS by the due date above and **DO NOT** have to complete the template. Statistical data and the calculated averages are included in this email.

During the 2016-2017 school year, DSS will be requesting 504 specific statistical data from districts for informational purposes only. The data being requested will mirror the current statistical data but only apply to 504 plans. A copy of the statistical collection template is below. 504 statistical data begins with the 10/3/16 collection date.

Connecticut Medicaid School Based Child Health
 Snap Shot Annual Statistics
 For Cost Report Period ending June 30, 2017

Cost Reporting Period End:	6/30/2017
Collection Date:	7/5/2016
Total District Students	
Total District Medicaid Students	
Total Students with medical(1) services included in IEP's	
Total Medicaid Students receiving medical(1) services included in IEP's WITH Parental Consent on file	
Total SpEd Students with Transportation	
Total Medicaid SpEd Students with Transportation listed in IEP	
Total District 504 plan students with SBCH approved services	n/a
Total Medicaid Eligible 504 plan students with SBCH approved services	n/a
Total Medicaid Eligible 504 plan students receiving SBCH approved services with Parental Consent on file	n/a
⁽¹⁾ <i>Medical necessary services may include the following: audiology services, clinical diagnostic laboratory services, medical services provided by licensed physicians, physician assistant, or nurse practitioners, mental health services (Psychological & Counseling Services), nursing services, occupational therapy, physical therapy, respiratory care services, speech/language services, optometric services.</i>	

Cost Reporting

- **2014-2015 School Year Cost Report:** The Cost Report template was distributed on May 9, 2016 to the district contacts on file with DSS. The Cost Report is due by November 30, 2016. It is imperative that districts read through the Cost Report Guide included in the May 9, 2016 email to understand pertinent updates made to the template. The Guide is also posted on the SBCH webpage, as is a blank Cost Report template. Specialized transportation areas of the Cost Report must be completed by those districts that submitted transportation statistics and maintained the necessary documentation throughout the year to support transportation as an administrative claim. If a district did not submit statistics for transportation, the district does not complete the transportation portion of the cost report. Included in this email is a copy of the statistical data previously submitted for use in the 2014-2015 Cost Report.
- **Settlement Payments:** Settlement payments are on track for distribution by June 30, 2016. Additional details will be provided via email once the payments are distributed.
- **Changes in SBCH Cost Reporting:** DSS is pleased to announce a partnership with UMass which transitions the Cost Reporting process for the 2015-2016 school year and forward. The current excel based application is transitioning to a web-based application, with implementation expected sometime in January 2017. In addition to the change in application and the requirements of an annual Cost Report, districts will be required to submit quarterly Administrative Claiming using this new system. This will allow districts to receive payments throughout the year for the administrative activities associated with the SBCH program. This will also pre-populate the Administrative claiming details to the Annual Cost Report for reconciliation purposes. The web-based applications will allow for easy import of relevant RMTS participants through a system upload process. Web-based training and guides/materials are planned for distribution in late November - early December of 2016. Districts will be required to complete Administrative Claiming activities for the current school year (2015-2016) prior to submitting Administrative claiming for the 2016-2017 school year. Stay tuned for more information as we head into the new school year!